



PACIFIC COAST UNIVERSITY
FOR WORKPLACE HEALTH SCIENCES

Grade Point Average – Policy 060

Policy Statement

It is the policy of the University to calculate the Grade Point Average (GPA) for a given period - for example a trimester grade point average, or a cumulative grade point average covering all courses completed to date in a specific program.

The GPA for each trimester and the cumulative GPA for all courses completed to date in a specific program are recorded on the student's official transcript.

Related Policy

Authenticity and Accuracy of Student Transcripts
Continuance in Program
Course Withdrawal
Financial Aid for Students

Definitions

Grade Point is the numerical value assigned to the letter grade awarded to the student in each course.

Grade Point Average is the Weighted Average of the Grade Points awarded to the student during a specified period - for example, the weighted average of all Grade Points awarded in a given trimester (trimester GPA) or awarded during the entire history of the student's study in a specific program (cumulative GPA).

Weighted average means that when calculating the GPA, the Grade Points awarded in a specific courses are weighted by the credit value of each course. For example, a grade point awarded for a 3.0 credit course carries twice the weight of a grade point awarded for a 1.5 credit course.

University means Pacific Coast University for Workplace Health Sciences, a corporation established under the Act.

Procedures

A Trimester GPA and a Cumulative GPA are calculated at the end of each Trimester and recorded on the student's transcript.

In order to determine if part-time students are maintaining minimum academic standard for continuance in a program, the trimester GPA is calculated after the student has completed 12 credits.

If a student repeats a course, only the highest grade received for the course will be used in calculating Cumulative GPA.

Credit awarded for any form of Credit for Prior Learning (transfer credit, challenge credit, portfolio assessment) or grades for which no Grade Point is assigned (I, WD, W, AU, AEG, DEF, VAI) are not included in the calculation of a GPA.

Grades awarded by another institution under a letter of permission from PCU-WHS are considered to be transfer credits and are not included in the calculation of a GPA.



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The University's Academic Calendar will include a detailed explanation of how a GPA is calculated.

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Responsibility: Chief Academic Officer

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