



PACIFIC COAST UNIVERSITY
FOR WORKPLACE HEALTH SCIENCES

Academic and Corporate Seals - Policy 210

The Seals as indicated in the appendix of this document shall be the corporate and academic seals of the University. The academic and corporate seals add legitimacy, protect and authenticate University documents. As emblems of authority, they shall only be used as stated in this policy.

Related Policy

Authenticity and Accuracy of Student Transcripts

Definitions

President means the President of the University.

University means Pacific Coast University for Workplace Health Science, a corporation established under the Act.

Regulations

The academic seal is delegated to the custody and control of the President and may be affixed to University documents that authenticate academic status such as degrees, diplomas and certificates when the appropriate approval has been granted, and to other academic records and reports as appropriate.

The corporate seal is delegated to the custody and control of the President who is authorized to affix the seal to documents when they have been approved either by the Board or by an officer authorized by the Board. All deeds, transfers, mortgages, instruments or documents required in writing and to which the University is a party, are deemed to be properly executed when the corporate seal of the University is affixed and witnessed by the signature of an officer and a co-chair of the Board or other persons authorized by the Board. Any document affixed with the corporate seal, along with the signature(s) of person(s) with signing authority, as authorized by the Board, will be considered an official document that represents the act of the University.

The academic and corporate seals of the University may not be reproduced or used by any other person or organization.

Approvals and Responsibility

Approved by: Board of Governors, March 27, 2012.
Responsibility: President

End of Document



PACIFIC COAST UNIVERSITY
FOR WORKPLACE HEALTH SCIENCES