



**Advanced Certificate Return to Work
Standard Admission Application Portfolio**

1. Personal Details

Name:	
Address:	
City:	
Province:	
Postal code:	
Country:	
Landline Phone:	
Cell Phone:	
Email Address:	
Date of Birth:	
Gender:	
Current Employment (if applicable):	

Specialized Support Services

ABORIGINAL STUDENT		DISABILITY SERVICES INFORMATION
Do you identify yourself as an Aboriginal Person	YES <input type="checkbox"/>	<input type="checkbox"/> Check this box if you would like information on Disability Services sent to you
Select one or more of the three options that best describe your Aboriginal Identity		
First Nations <input type="checkbox"/>	Metis <input type="checkbox"/>	

2. Personal Profile

The maximum word count for each section is 100 words

Section 1: Professional Development How do you envision that the ACRTW will enhance your prospects in your chosen career?

Personal Profile (Continued)

Section 2: Personal Development

In what ways do you believe the ACRTW will contribute to your personal development goals?

Section 3: Workplace or Community Contribution

What skills and knowledge do you hope to acquire through the ACRTW to assist you in making a positive contribution to your workplace or community?

Section 4: Additional Supporting Information

If you wish, you can provide other information about how the ACRTW program would be of benefit to you in this section.

3. Evidence of Proficiency in English

(To be completed by international students only)

a. 4 consecutive years in secondary English in an English speaking country	
b. BC English Literature 12 or Canadian equivalent	
c. Completed international baccalaureate	
d. A degree or diploma from a post secondary institution in an English speaking country	
e. First year of Canadian university English with a grade letter of C or better	
f. Canadian Academic English Language Assessment (CAEL) at level 60 or higher	
g. International English Language Testing System (IELTS) at level 6.5 or higher	
h. Michigan English Language Assessment Battery (MELAB) at level 80 or higher	
i. Test of English as a Foreign Language (TOEFL) internet at level 83 or higher	
j. Test of English as a Foreign Language (TOEFL) paper test at level 50 in each category	

4. Academic Profile

Institution (Date from – Date to)	Degree or Diploma Awarded	GPA or Final Grade
An Official Transcript for an undergraduate or postgraduate degree must accompany this application, otherwise it will be deemed incomplete. Please indicate the type of transcript that you are submitting in support of your application.		
I will organize for an official transcript of my undergraduate degree to be forwarded to PCU-WHS		
I will organize for an official transcript of my postgraduate degree to be forwarded to PCU-WHS		

6. Training and Professional Development Relevant to Workplace Health Sciences

Provide details of accredited training and professional development courses that you have completed relevant to workplace health sciences

Title of Course	Hours of Instruction	Name of Training Educational Provider	Type of Certificate Achieved	Date of Completion

At least one of the options below must be selected:

I will submit copies of my certificates to PCU-WHS by	Mail		Electronically	
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Membership in Professional Bodies